



Shotton Hall Primary and Pre-school  
Working together to  
**SHINE**  
**Successful, Happy, Inspired and Nurtured**  
towards **Excellence**



21.9.20

Dear Parents and Carers,

I write to you with an update on events in school.

As you are aware we have **closed class 9** and the children and adults from this bubble are isolating now for 14 days. Work is being set for pupils via class dojo. The class and cloaks area are now closed off for 72 hours and will be deep cleaned after this time by OCS. The class will then be closed again until the pupils return on 5.9.2020. We responded promptly on Sunday immediately we were informed and got the information out to you within a very short space of time. I was very keen to let parents know so they could make arrangements for care if needed.

The **class bubbles** are working well and consists of teacher, teaching assistant, helper and lunchtime supervisor or additional teacher. Children are working in classes with good air flow and using the outdoor corridors to move around the school.

**Lunchtime** in school is working well with all pupils remaining in their bubble and being supervised by their TA and lunchtime supervisor. Lunchtime supervisors remain with their allocated class and are part of their bubble. Children come into the hall as a class and sit together in their bubble which is sited at least 2 metres away from the next table. They go in order to the hatch to collect their lunch where the kitchen staff are at least 1 metre away from them. They are not allowed to serve themselves to avoid contamination of equipment. They bring their water bottles from the class to lunch. Their trays are cleared away for them. I am on duty every day along with Mr Morgan and I am very pleased with the way the children are behaving and how the system is running.

Our youngest pupils have their lunches put out for them to give them more time to eat. We encourage lunchtime to be a social event and an opportunity to try new foods. Packed lunch children come into the hall with their class and they all sit together. Class lunches was not successful as there were supervision issues so this new routine has now been established and is much better.

Daily **thermal imaging** continues each morning and all members of the community have their temperature taken. Staff are not allowed into the building without a temperature check first thing. Children who take ill during the day have their temperature re checked. This equipment was extremely expensive but we feel it is invaluable at this time to reassure us that everyone in the building is well.

As the headteacher I do not enter any of the bubbles but talk to the children and staff from the heart space doorway. I meet with the children outside at 2 metres distance. I communicate with the staff via our online system, by phone or a socially distanced conversation. We have no staff meetings and only occasional short briefings of less than 15 minutes in smaller groups. I will be commencing lesson observations and pupils progress meetings soon, socially distance of course, to gain an insight into the quality of teaching and learning the children are now experiencing.

Please be aware that we are working very closely with Durham Local Authority and Public Health England and are following their advice and guidance where needed. We are very keen to keep you well informed and are using our FB page, website, teachers to parents text and e mail to communicate.

Under the current guidance children are expected to attend school unless asked to isolate therefore any non attendance must be unauthorised.

We are unable to disclose information about any of our pupils, staff or other members of our school community due to data protection regulations.

I am very thankful to parents and carers who have taken the time to thank us and let us know they appreciate the work we are doing to keep everyone safe. This is new to all of us and there is alot to learn. We are happy our children can come back to school and continue their education even if we need to close down classes temporarily to keep everyone safe.

Working in partnership to safely educate your children.

Regards  
Mrs Anita Boyd  
Headteacher